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EastMidlandsSharedServices

EAST MIDLANDS SHARED SERVICES JOINT COMMITTEE

Date: Monday, 19 September 2016

Time: 10.30 am

Place: LH 2.31 - Loxley House, Station Street, Nottingham, NG2 3NG

Members are requested to attend the above meeting on the date and at the time and place stated to transact the following business

Glen O'Connell
Corporate Director for Resilience
Nottingham City Council

Chris Tambini
Assistant Director Strategic Finance and
Property
Leicestershire County Council

Constitutional Services Officer: James Welbourn **Direct Dial:** 0115 8763288

AGENDA

Pages

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTERESTS

3 MINUTES

To confirm the minutes of the meeting dated 27 June 2016.

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4 DATES OF FUTURE MEETINGS

To confirm the remaining dates for 2016/17 - both to be held at Loxley House, Nottingham:

12 December 2016;
20 March 2017.

5 EXCLUSION OF THE PUBLIC

To consider excluding the public from the meeting during consideration of the remaining items in accordance with Section 100A(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Act.

6 EXEMPT MINUTES

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To confirm the exempt minutes of the meeting held on 27 June 2016.

7 EAST MIDLANDS SHARED SERVICES PERFORMANCE UPDATE

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Report of Lucy Littlefair, Head of EMSS.

8 EAST MIDLANDS SHARED SERVICES 2016/17 BUDGET UPDATE

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Report of Rachel Firth, Assistant Finance Business Partner at Leicestershire County Council, and Lucy Littlefair, Head of EMSS.

ALL ITEMS LISTED 'UNDER EXCLUSION OF THE PUBLIC' WILL BE HEARD IN PRIVATE. THEY HAVE BEEN INCLUDED ON THE AGENDA AS NO REPRESENTATIONS AGAINST HEARING THE ITEMS IN PRIVATE WERE RECEIVED

IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ON THE AGENDA, PLEASE CONTACT THE CONSTITUTIONAL SERVICES OFFICER SHOWN ABOVE, IF POSSIBLE BEFORE THE DAY OF THE MEETING

CITIZENS ARE ADVISED THAT THIS MEETING MAY BE RECORDED BY MEMBERS OF THE PUBLIC. ANY RECORDING OR REPORTING ON THIS MEETING SHOULD TAKE PLACE IN ACCORDANCE WITH THE COUNCIL'S POLICY ON RECORDING AND REPORTING ON PUBLIC MEETINGS, WHICH IS AVAILABLE AT WWW.NOTTINGHAMCITY.GOV.UK. INDIVIDUALS INTENDING TO RECORD THE MEETING ARE ASKED TO NOTIFY THE GOVERNANCE OFFICER SHOWN ABOVE IN ADVANCE.



EAST MIDLANDS SHARED SERVICES JOINT COMMITTEE

MINUTES of the meeting held at LH 2.32 - Loxley House, Station Street, Nottingham, NG2 3NG on 27 June 2016 from 10.29 - 11.17

Present:

Leicestershire County Council

Councillor Ivan Ould (substitute for Cllr Peter Osborne)

Councillor Pam Posnett (substitute for Cllr Byron Rhodes)

Nottingham City Council

Councillor Alan Clark (Chair)

Councillor Nicola Heaton

Rachel Firth	-	Assistant Finance Business Partner
Declan Keegan	-	Finance Manager
Lucy Littlefair	-	Head of EMSS
Geoff Walker	-	Corporate Director of Strategic Finance
James Welbourn	-	Governance Officer

1 APOLOGIES FOR ABSENCE

Councillor Peter Osborne
Councillor Byron Rhodes

Glen O'Connell
Chris Tambini

2 DECLARATIONS OF INTERESTS

None

3 MINUTES

The minutes of the meeting held on 7 December 2015 were agreed as a true record and signed by the Chair.

4 HR AND FINANCE SYSTEM OPTIONS APPRAISAL - UPDATE

Lucy Littlefair, Head of East Midlands Shared Services (EMSS) provided a verbal update on the HR and Finance System options appraisal.

The following point was highlighted:

- (a) the current version of Oracle has had support extended until 2021. This extension to the support agreement is in writing. Oracle have another Cloud-based product called 'Fusion' which could be an option for EMSS;

RESOLVED to bring further options back to the December meeting of the EMSSJC.

5 DATES OF FUTURE MEETINGS

September 19 was agreed as the next date.

With the two Members from Leicestershire County Council giving apologies, it was agreed to let the Clerk confirm availability for the remaining two meetings in 2016/17 outside of the meeting and confirm in September.

6 EXCLUSION OF THE PUBLIC

RESOLVED to exclude the public from the meeting during consideration of the remaining items in accordance with section 100a(4) of the Local Government Act 1972 on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, as defined in Paragraph 3 of Part 1 of Schedule 12A to the Act, in so far as the following reports contain information of a sensitive business nature.

7 EXEMPT MINUTES

The exempt minutes of the meeting held on 7 December 2015 were confirmed and signed by the Chair.

8 EAST MIDLANDS SHARED SERVICES ANNUAL REPORT 2015/16

Lucy Littlefair, Head of EMSS introduced the East Midlands Shared Services Annual Report for 2015/16.

RESOLVED to approve the recommendations set out in the report.

Reasons for recommendations

As set out in the report.

Other options considered

As set out in the report.

9 EAST MIDLANDS SHARED SERVICES 2015/16 BUDGET OUT TURN AND 2016/17 - 2019/20 BUDGET

Rachel Firth, Assistant Finance Business Partner at Leicestershire County Council introduced the East Midlands Shared Services Annual Report for 2015/16.

RESOLVED to approve the recommendations set out in the report.

Reasons for recommendations

As set out in the report.

Other options considered

As set out in the report.

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